



# MANAGEMENT REPORT

May 10-24, 2024

Frederick J. Presley, Town Manager

[Town of Wethersfield Website](http://www.wethersfield.org)



Wethersfield Town Hall  
*Business Hours*  
Monday – Friday  
8:00 am – 4:30 pm

Summer Hours  
May 27<sup>th</sup> - August 30<sup>th</sup>  
Mon-Wed 8a-4:30p  
Thurs 8a-6p  
Fri 8a-1:30p

## Walk This May!

### Four Town Walking Competition

May 1 – May 31, 2024

Do you live or work in Berlin, Newington, Rocky Hill or Wethersfield? Interested in helping your town win a friendly competition? Then sign up for “Walk this May”

More information on flyer later in this document or at the link below.

<https://www.ccthd.org/walking-competition>

## OFFICE OF THE TOWN MANAGER

### Town Manager's Report

The Town budget process is coming to a close and the Town Council will vote on their FY 2024-2025 budget on Monday, May 13<sup>th</sup>. I want to thank the staff and the Town Council for the many hours they have put into this most important and challenging process. This budget approval involves many difficult decisions that in the end won't satisfy everyone but I am confident that the final budget will continue to move our Town forward. I also want to thank the many citizens that sent in their comments or came to the meetings to express their wishes and concerns for the budget. Your voice really does matter in this process.

On Friday, May 10<sup>th</sup>, I had the pleasure to join Mayor Ken Lesser for an interview with WTIC Radio's Brian and Company hosted by Brian Shactman, on location at Heirloom Market in Old Wethersfield. WSFB Channel 3 News' Roger Susanin was also on location and conducted interviews as well. Thanks to Julia and Spiro Koulouris for hosting and shining another spotlight on our Town.

Mayor Lesser was also present for the ribbon cutting of the new Putnam Bridge Trail on Thursday, May 9<sup>th</sup>. Governor Lamont was on hand to open the new trail that will provide bikers, walkers and joggers, safe travel across the bridge between Glastonbury and Wethersfield. Dozens of bikers were on hand to be the first across the new bridge trail. This is a great asset for our region and promises to get a lot of use.



Staying with the Bicycle theme, Bicycles on Main is in full swing. The displays all along Main Street will run for the entire month of May in Old Wethersfield. This year's display promises to be the biggest and best yet with around 60 displays in total! Prizes for various categories will be announced following the Bike parade on May



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19<sup>th</sup>. For more information go to the Shopkeepers' webpage at: <https://oldwethersfield.com/>. Better yet, take a nice walk down Main Street and enjoy this special time of year.

Speaking of walking, it's not too late for all residents to sign up for the annual Walk This May, four-town walking competition that has Wethersfield Residents going up against our neighbors in Berlin, Newington, and Rocky Hill sponsored by the Central Connecticut Health District. Residents can sign up by going to [www.ccthd.org/walking-competition](http://www.ccthd.org/walking-competition) or by calling (860)785-8380 ext. 216. This is a great way to show your Wethersfield pride while getting some exercise and enjoying all the lovely areas of Town! Sign up today! We need your steps!

A reminder that on May 18<sup>th</sup> from 11 a.m. to 12 p.m. the Town of Wethersfield and the Veterans Commission will hold a special Dan Camilliere Memorial Green Dedication Ceremony during which the Town will dedicate Dan Camilliere Way and Dan Camilliere Green in honor of the former Mayor and U.S. Army World War II Veteran.

I want to wish all of the Mothers out there a wonderful Mother's Day! I hope you all get to enjoy so quality time with your families and maybe even get some much-deserved time to relax.

Have a great weekend and week ahead!

**Wethersfield Government Access Television**  
Town Council, Board of Education and Planning & Zoning Commission meetings  
[WGTV's YouTube Channel](#) - Live streamed / viewable any time  
[WGTV Meeting Replay](#) - Replay on WGTV

## COUNCIL AND BOARD

[Board & Commission Agendas](#)

- **Town Council Special Meeting:** Monday, May 13 6:00 PM
- **Board of Education Communication Committee:** Tuesday, May 14 4:00 PM
- **Board of Education:** Tuesday, May 14 7:00 PM
- **Town Council:** Monday, May 20 7:00 PM

## LIAISON MEETINGS

[Board & Commission Vacancies](#)

WECC	Mon, 5/13	Councilor Duric
Advisory School Building Committee	Mon, 5/13	Councilor Zambrello
Shade Tree Commission	Mon, 5/13	Councilor Bailey
Historic District Commission	Tues, 4/14	Councilor Zambrello
Inland Wetlands & Conservation Commission	Wed, 5/15	Councilor Bailey
Insurance Committee	Thur, 5/16	Mayor Lesser
Design Review Advisory Committee	Mon, 5/20	
Library Board	Tue, 5/21	Councilor Roets
Planning & Zoning Commission	Tue, 5/21	Councilor Timbro
Parks & Recreation Adv Board & Harbor Mgmt Commission	Thur, 5/23	Councilor Carbone



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## DEPARTMENT/DIVISION NEWS

### Employment Opportunities

<https://wethersfieldct.gov/human-resources>

- Library – Public Services Manager
- Public Safety Dispatcher
- Summer Physical Services Positions
- Police Civilian Accreditation Manager
- Maintainer III – Trades Worker HVAC/Plumber
- Certified Police Officer
- Entry Level Police Officer

## ENGINEERING

- **DOT Putnam Bridge Trail Opening:** The state held a ceremony with Governor Lamont, state representatives and other officials on May 9<sup>th</sup> to officially open the Putnam Bridge Trail. While permanent trail improvements are being designed and constructed, the Town has created a temporary trail along the current Heritage Way Trail route that follows Great Meadow Rd and Hart St to provide a safer bicyclist and pedestrian connection between the bridge and Main St in Old Wethersfield. The temporary trail is delineated with a 12" wide yellow stripe and narrow cones, and new signs and crosswalks have been installed. **Please use caution when driving and using the trail in these areas.**
- **Great Meadow Rd & Marsh St Trail:** Town and VHB staff held a Public Information Meeting with residents last week to present the preliminary design plans for the permanent trail that will connect the Putnam Bridge trail to Main St. The trail system will be located along Great Meadow Rd and the Marsh St right-of-way, and will include reconstructing the Marsh St and Broad St intersection.
- **Transportation Alternatives Grant Application:** The Town Council approved submission of a grant application of up to \$1M for closing sidewalk "gaps" in the network located within walking routes to elementary schools. Staff is developing conceptual plans and cost estimates for installing new sidewalks that will close some gaps near the Highcrest and Charles Wright Elementary Schools. The project will include new sidewalk installations along Collier Rd, Highcrest Rd, Prospect St, Oxford St, Cumberland Ave, Lexington St and Livingston St, which is consistent with the state's Safe Routes to School Program. The application will be submitted next week and if awarded, the project will be funded with 80% federal and 20% local funds.
- **CNG Griswold Rd Gas Main Improvements:** CNG's contractor is installing new gas mains in Griswold Rd between Prospect St and Highland St. The alignment will impact existing sidewalks in this area, which will temporarily be restored with bituminous walks that will later be replaced with concrete. There will be temporary plates installed over open trenches in limited areas of the road over the next couple of weeks for them to abandon the old gas mains and activate the new ones. Please use caution when traveling through this area during construction.
- **Limited Road Repairs:** Tilcon has completed milling in limited areas and will be paving to repair deficient road segments in Wolcott Hill Rd near Prospect St, Brimfield Rd and Marmor Ct, and along Ridge Rd, Terrace Rd and Wheeler Rd. The paving work is currently scheduled for the week of May 20<sup>th</sup>.
- **Spring Paving Program:** Tilcon has completed pavement reclamation and milling operations, and is schedule to begin paving work next week. The roads included in this program are as follows:

STREET	FROM	TO
DUSTY LN	GOFF BROOK CIR	CUL DE SAC
FIELD DR	DUSTY LN	CUL DE SAC
GOFF BROOK CIR	HIGHCREST RD	CUL DE SAC
MINNIE LN	HANG DOG LN	CUL DE SAC
QUAIL HL	HIGHCREST RD	CUL DE SAC
SAGE RD	HIGHCREST RD	CUL DE SAC



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## PARKS AND RECREATION



The Summer Brochure is available online at [2024 Summer Brochure](#). Program information includes Many options for children, adults and seniors.

Like us on our Wethersfield Parks and Recreation Facebook page (@ParksRecWethersfield). Program updates, special event notifications and weather cancellations will be posted.

## PHYSICAL SERVICES

<https://wethersfieldct.gov/physical-services>

Staff assisted in the move of art panels from Webb to Keeney and moved band equipment from SDMS to WHS.

Transfer Station Hours	
Monday & Friday	9:00 am – 2:45 pm
Saturday	8:00am – 3:45 pm

**Electrical:** Raised stage extension at WHS, repaired exterior lighting at WHS, repaired wiring at WHS, replaced outlets at Highcrest and repaired lighting at Hanmer

**Plumbing:** Repair urinals at Hanmer, cleared drains and repairs at Webb school, cleared drains at Emerson and rebuild toilet connections at Highcrest

**HVAC:** WHS chilled water pump repair replace bearings on 15HP motor, Webb repair chiller circuit, a bad sensor and middle school worked on mini split for class room 120, traced a leak on the chiller circuit B at Webb school, working in the boilers at WHS to correct all the code fault found by state inspector, SDMS worked on the belimo valve in the boiler room, fix the AHU-2 at Webb and on a mini split W-6 classroom Emerson Williams, WHS: chiller startup activities pump bearing replacement, cleaned screens, filter replacements, installed a ductless system at Webb, chiller startup at Webb and BOE including thermostat replacements

**Carpenter:** WHS repaired 2 closers and 1 door stop, set up stage extensions, replaced 2 classroom shades. Emerson Williams - reinstalled door closer, installed new window blinds, repaired hole in wall, Webb- fixed door striker on classroom door, tightened bolts on 2 exam tables, readjusted door striker. Stillman- repaired broken desk, made several keys.

**Trees:** Start of the Town Tree Inventory.

Brush cutting/trimming along Great Meadow Rd. and Hart St. for bike trail opening.

Mill Woods picnic/playground area tree pruning.

Invasive tree removal at Lucky Lou's parking lot.

Street tree pruning.

Started Cove tree pruning/dead tree removal and invasive tree removal along the path.

Cove park clean-up!

**Grounds:** Trash pickup around town

Mowing town properties

Various work orders for setups and giving assistance to staff

Moving tables for library

Athletic field maintenance

**Mechanics:** Equipping new police vehicles, dump truck repairs, and small equipment repairs/maintenance.

**HVAC/Plumbing:** converting systems over to a/c, pool start up

**Electrician:** Main Street light repairs, installation of new lighting

**Carpenter/Painter:** Pool start up, town building repairs

**Road crew:**

Replacing damaged curbing

Recycling work in the Transfer Station

Bike trail prep work

Filling potholes

Preparing for Cove cleanup

Sign crew set up pedestrian bike cones and signage along new bike path



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## SOCIAL, YOUTH AND SENIOR SERVICES

Phone: 860-721-2880

### Senior Center News

[www.wethersfieldct.gov/senior-center](http://www.wethersfieldct.gov/senior-center).

### Energy Assistance

Residents may call the office at 860-721-2880 to schedule an application appointment. More information at [State of CT Energy Assistance](http://www.ctenergyassistance.com).

**Weekend Meals** - Children receiving free or reduced lunch are automatically eligible for this program. Those experiencing financial difficulties may also sign up. Contact Social & Youth Services for application or appointment.

**Food Bank and Special Needs Fund** - This fund is used to assist eligible residents with various needs in addition to food insecurities. <https://rec.wethersfieldct.gov/wbws/webtrac.wsc/donation.html>



CHAMBER OF COMMERCE

[www.wethersfieldchamber.com](http://www.wethersfieldchamber.com)

President: Natia Shukakidze



CONNECTICUT  
COUNCIL OF SMALL TOWNS

[www.ctcost.org](http://www.ctcost.org)



Capitol Region Council of  
Governments [www.crcog.org](http://www.crcog.org)



Connecticut Conference of Municipalities:

**Prescription Discount Card:** This program was developed in conjunction with ProAct Inc. to help lower the prescription drug cost for Connecticut residents. The card is designed to be used by those who do not have insurance or if a prescription is not covered by your current insurance program. The card cannot be used in conjunction with another insurance program to discount your co-pays/deductible. Cards available at Town Hall. <https://www.ccm-ct.org/Services/Prescription-Savings>



<https://www.crtct.org/newsroom/publications/>

## ATTACHMENTS:

- Veterans Commission – Coffee with a Veteran Flyer
- Dan Camilliere Memorial Green Dedication Ceremony Flyer
- Public Information Meeting – Hartford to Wethersfield Multimodal Trail Routing Study
- Fireworks Flyer
- Farmer's Market Flyer
- Agendas for Upcoming Meetings as Available



**JOIN US FOR  
COFFEE WITH A VETERAN**



**SATURDAY, MAY 18**

**12:00 - 3:00 PM**

**DONUT STATION**

**486 SILAS DEANE HIGHWAY, WETHERSFIELD**

**Thank You  
Veterans**

**SPONSORED BY THE WETHERSFIELD VETERANS COMMISSION**



**THANK YOU TO THE DONUT STATION FOR HOSTING THIS EVENT!**

The Town of Wethersfield invites you to the



# Dan Camilliere Memorial Green Dedication Ceremony

*Please join the Town of Wethersfield as we dedicate Dan Camilliere Way and Dan Camilliere Memorial Green honoring former Mayor of Wethersfield and U.S. Army WWII veteran.*

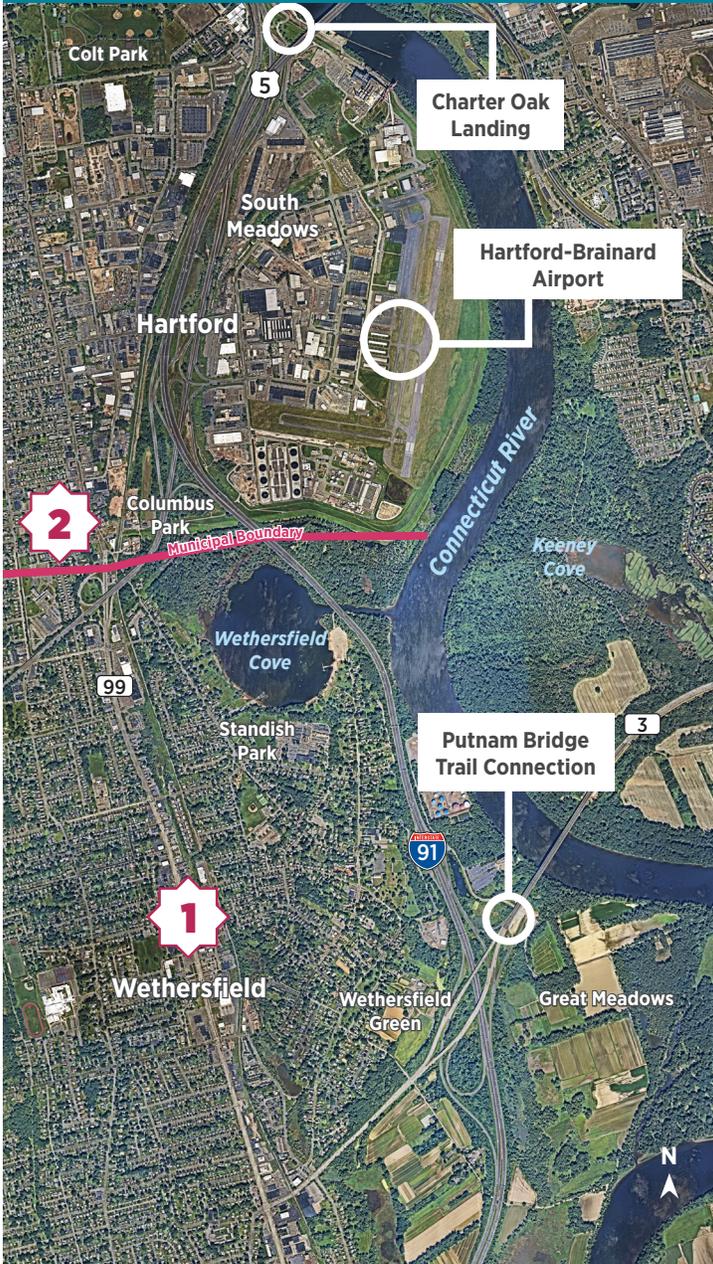
**Saturday, May 18 ★ 11AM - 12PM**

**Dan Camilliere Memorial Green**

Street parking will be available along Garden Street, Northbrick Lane, Nott Street and Hartford Avenue.

**For more information please contact  
Wethersfield Parks & Recreation at 860-721-2890.**

# PUBLIC MEETING



# Hartford to Wethersfield

## Multimodal Trail Routing Study

### STUDY PURPOSE

Study/Recommend a trail route connection between **Charter Oak Landing (Hartford)** and the **Putnam Bridge (Wethersfield)**

### STUDY GOALS

- Review potential routes for making the connection between Charter Oak Landing and the Putnam Bridge, and determine the preferred route
- Support efforts to create an increasingly interconnected Capital region
- Incorporate input from the community
- Present the trail alignment to be successful in leveraging future funding opportunities

1

### Public Meeting #1:

Wednesday | May 22, 2024 | 6 PM

Town of Wethersfield Town Council Chambers  
505 Silas Deane Highway, Wethersfield, CT

2

### Public Meeting #2:

Thursday | May 30, 2024 | 6 PM

Metzner Recreation Center  
680 Franklin Ave, Hartford, CT

*The same information will be presented at the Wethersfield and Hartford meetings. There is no need to attend both meetings.*



### Study Sponsors

Town of Wethersfield  
City of Hartford  
Riverfront Recapture

### Consultant

VHB  
100 Great Meadow Road  
Suite 200  
Wethersfield, CT 06109



WETHERSFIELD  
FARMERS' MARKET

Join us at the historic Solomon Welles House, 220 Hartford Avenue, for our 16th year. WFM has grown into a destination event each Thursday where people can buy healthy food, shop, eat, bring their children and pets, meet neighbors, enjoy live music, and learn more about great causes and events happening nearby.

May 30, 2024 through October 10, 2024  
Thursdays 3pm-6pm

# WETHERSFIELD FIREWORKS

SATURDAY, JUNE 1, 2024  
5 PM TO DARK

FIREWORKS ~ 9:00 PM  
COVE PARK, OLD WETHERSFIELD

FREE SHUTTLE SERVICE FROM PITKIN  
COMMUNITY CENTER (30 GREENFIELD  
STREET) TO THE SOLOMON WELLES  
HOUSE FROM 5:00 - 10:30 PM.

ENTERTAINMENT PROVIDED BY  
SHARK ENTERTAINMENT AND  
OFF CENTER BAND

FOR A COMPLETE LIST OF FOOD AND  
KID'S VENDORS LIKE US AT  
WETHERSFELDFIREWORKS OR VISIT  
WETHERSFIELDCT.GOV/FIREWORKS

FOR MORE INFORMATION PLEASE  
CONTACT WETHERSFIELD PARKS & REC  
AT 860-721-2890.

THANK YOU TO OUR SPONSORS  
FOR THEIR SUPPORT AND  
CONTRIBUTIONS!





**AGENDA**  
**TOWN COUNCIL**  
***Monday, May 13, 2024***  
***6:00 PM***

***Town Council Chambers, 505 Silas Deane Highway***

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## **Notice of Special Meeting - To Adopt Budget**

### **To: Chairperson and Members of the Town Council and Town Manager**

Pursuant to Sections 305 of the Charter, Section 34-2 of the Municipal Code, and Section A180-3 of the Internal Rules of Procedure, and at the direction of Mayor Ken Lesser, you are hereby notified that a Special Meeting of the Wethersfield Town Council is scheduled for Monday, May 13, 2024 at 6:00 p.m. in the Town Council Chambers, Wethersfield Town Hall, 505 Silas Deane Highway, Wethersfield, CT 06109.

### **Agenda**

Call to Order

Pledge of Allegiance

Recording of Attendance by Town Clerk

Adoption of the 2024-2025 Budget

### **Adjournment**

Dated at Wethersfield, Connecticut this 2nd day of May, 2024.

Attest: *Susan I. Schroeder, Town Clerk*

### **Meeting Viewing Options**

Town of Wethersfield YouTube Channel [Wethersfield Government Access TV](#)

COX channel 16 or Frontier channel 1601

Town of Wethersfield's Facebook page



**AGENDA**  
**Advisory School Building Committee**  
**Organizational Meeting**  
**Monday, May 13, 2024 7:00 pm**  
Lower Level Conference Room #3  
505 Silas Deane Hwy

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1. Call to Order
2. Public Comment
3. Adoption of previous meeting minutes
4. Business:
  - a. Update on SDMS project(s)
  - b. Update on BOE survey data collection
  - c. Discussion of future steps to develop an RFP for consultant(s)
  - d. Schedule building tours
5. Other business
6. Adjourn

# **Wethersfield Shade Tree Commission Meeting Agenda**

**For Monday May 13th, 2024**

**7:00 pm at Town Hall, Lower Level, Employee Lounge**

- I. Call to Order:
- II. Attendance:
- III. Public Comment:
- IV. Approval of April Meeting Minutes:
- V. Tree Inventory:
  - Plan-It Geo has started inventory and data base is being established. This work will be done in the next 3 weeks.
  - Inventory of remainder of tree done in house/Volunteers. This Fall 2024.
- VI. ARPA Funds for Tree planting:
  - How to use all money in the next three years to install and maintain trees planted. Talk about ways to do this.
- VII. Planned work for April:
  - Cove Park clean-up Tree pruning/ invasive removals/Dead tree removals.
  - Park Tree pruning/deadwood removal.
  - Street tree pruning
  - Watering of newly installed trees.
  - Tree inventory.
- VIII. Work completed in March:
  - Spring Tree planting
  - Storm damage tree removals Highcrest.
  - Street tree pruning.
  - Severe Declining Beech Tree removal at Emerson Williams.
  - Wolcott Hill Jordan Lane median dead crabapple removals.
- IX. Adjourn:

**Wethersfield Board of Education  
127 Hartford Avenue  
Wethersfield, CT 06109-2798**

**Agenda for the Meeting of the Board of Education  
Tuesday, May 14, 2024  
7:00 p.m., Town Hall Council Chambers  
505 Silas Deane Highway**

- 1. Call to Order**
  - a. Roll Call for Quorum
  - b. Pledge of Allegiance
- 2. Student/Staff Recognition/Presentations**
- 3. Approval of Minutes of Previous Meetings**
  - a. April 23, 2024 Regular Board of Education Meeting ([Ref.1](#))
- 4. Public Comment**
- 5. Communications**
- 6. Action Items**
  - a.
- 7. Reports/Discussion Items**
  - a. Announcements/Information
  - b. BOE Community Survey on the Future of Our Elementary Schools Results Presentation ([Ref. 2](#))
- 8. Board of Education**
  - a. Meetings Held**
    - Facilities & Maintenance Committee (04.30.24)
    - Wethersfield Early Childhood Collaborative, WECC (05.13.24)
    - Board of Education & Wethersfield Federation of Teachers Communications Committee (05.14.24)
  - b. Meetings Scheduled**
    - CREC Council (05.15.24 @11:30am)
    - Human Resources & Personnel Committee (05.20.24 @6:00pm)
    - Student Programs & Services Committee (05.21.24 @6:00pm)
    - Finance & Operations Committee (05.28.24 @6:00pm)
    - Community & Public Relations Committee (05.30.24 @6:00pm)
- 9. Public Comment**
- 10. Board Comment**
- 11. Unfinished Business**
- 12. Adjournment**

Wethersfield Public Schools  
127 Hartford Avenue  
Wethersfield, Connecticut 06109

Agenda for the Wethersfield Board of Education and the Wethersfield Federation of Teachers  
Communication Committee  
Tuesday, May 14, 2024  
4:00 p.m., Stillman Building, Lower Level Meeting Room  
127 Hartford Avenue

## **AGENDA**

1. Call to Order
2. Norms and Practices
3. Frequency of Memorandums
4. Adjournment

**A G E N D A**  
**HISTORIC DISTRICT COMMISSION**  
**Public Hearing/Public Meeting**  
**Wethersfield Town Hall – Conference Room #3**  
**505 Silas Deane Highway, Wethersfield, CT**  
May 14, 2024 - 7:30 p.m.

**PUBLIC HEARING** (\*open to public comment)

1. **Application #8216-24** Chelsea Riendeau, seeking to install a 120" x 15" business sign above front entrance and an 18" x 12" shop hours sign on front of building at 133 Main Street. (Last day to act: May 28, 2024)
2. **Application #8217-24** Thomas Lefebvre, seeking to replace two attic windows with Andersen 400 windows to match existing styles at 89 Garden Street. (Last day to act: May 28, 2024)
3. **Application #8218-24** Charles Drake Enterprises, seeking to construct a 30' x 45' patio with synthetic grass, metal tables and chairs with black umbrellas, concrete blocks to be covered in pressure-treated wood, a service bar with a covered tent toward the side, and planters to surround patio at 161 Main Street. (Last day to act: May 28, 2024)
4. **Application #8219-24** Adrian Scarpa, seeking to remove outdoor rear stairway to second floor entrance and enclose with wood railings to create second floor balcony at 51-53 Main Street.
5. **Application #8220-24** Gove Restoration LLC, seeking to replace front windows with Marvin Elevate windows in Pebble Gray color at 153 Spring Street.
6. **Application #8221-24** Nicholas Tinnirella, seeking to install 6' cedar fence along rear property line at 168 Hartford Avenue.
7. **Application #8222-24** Michael Peretto, seeking to install 6" half-round copper gutters on front of garage and back of house with 4" smooth downspouts at 120 Hartford Avenue.
8. **Application #8223-24** Caterina Albano, seeking to install an 8'x8' wood shed in rear yard at 11 Alison Lane.
9. **Application #8224-24** Paul Bourdon, seeking to construct fence with hand-split posts, rails, and boards in front yard at 481 Main Street.
10. **Application #8225-24** Julie M. Costello, seeking to dismantle barn to relocate and reassemble at the rear of the property at 341 Main Street.

**PUBLIC MEETING** (\*closed to public comment)

1. **Application #8216-24** Chelsea Riendeau
2. **Application #8217-24** Thomas Lefebvre
3. **Application #8218-24** Charles Drake Enterprises
4. **Application #8219-24** Adrian Scarpa
5. **Application #8220-24** Gove Restoration LLC
6. **Application #8221-24** Nicholas Tinnirella
7. **Application #8222-24** Michael Peretto
8. **Application #8223-24** Caterina Albano
9. **Application #8224-24** Paul Bourdon
10. **Application #8225-24** Julie M. Costello

**A G E N D A**  
**HISTORIC DISTRICT COMMISSION**  
**Public Hearing/Public Meeting**  
**Wethersfield Town Hall – Conference Room #3**  
**505 Silas Deane Highway, Wethersfield, CT**  
May 14, 2024 - 7:30 p.m.

**OTHER BUSINESS**

1. **Approval of Minutes of:** April 9, 2024 and April 23, 2024
2. **Comments**
  - a. Public comments on general matters of the Historic District
  - b. Report of the Historic District Coordinator
3. **Correspondence**
4. **Adjournment**

cc: Town Manager, Town Clerk, Steve Lattarulo, Debbie Picard, Charles Morrison, Assessor, Engineering, Fire Marshal, Planning and Zoning, Applicants, File